

LOCAL HEARINGS PROCESS FOR FEDERAL-AID PROJECTS

Dear Local Sponsoring Agency and/or consultant,

I am pleased to have this opportunity to communicate with you in regards to the Local Hearings Process for Federal-Aid Projects. As many of you may be aware, INDOT's organizational structure has significantly changed in an effort to maximize efficiency when delivering transportation projects throughout the State of Indiana and to better serve our customers. One significant change I would like to speak of is in regards to the Public Hearings process for local projects, which stipulates that these projects now must pass through the District Consultant Services Section. In addition, the draft environmental documentation or the conditional release of the environmental document for public involvement needs to be formerly approved by the appropriate INDOT and FHWA personnel. Should any changes or modifications to the proposed project NOT clearly explained and/or identified in the original environmental documentation occur after the environmental phase of the project, such as additional amounts of right-of-way exceeding what was previously stated in the environmental document, it is the responsibility of the consultant to work with INDOT and ensure consistency and cohesion between both environmental and design documentation. INDOT environmental staff at the District and Central Office level needs to be fully informed of any changes in a timely manner. Following the review by the Local Public Agency (LPA) consultant and INDOT environmental staff, the project may proceed. Stringent project review and consultation should already be occurring with district/consultant reviewers as project milestones approach.

Upon receiving the conditional release of the environmental documentation and approval from INDOT consultant reviewers, the Public Hearings Section will need to review the environmental documentation, design summary and plans to verify consistency between the documents and to identify discrepancies which may cause the proposed design to extend outside the project footprint outlined in the environmental document. If the documents are consistent the Public Hearings Section will send you a memo stating that the project is ready for the public hearings phase. In summary, the Public Hearings Section will require a set of the proposed design plans, the design summary report and the environmental document along with the signed approval sheet. If there is more than one environmental document, we will need a copy of each. Please forward the environmental documentation, proposed design plans and design summary via CD format or hard copy. Some times I can find it on ERMS but it is not very dependable. We would respectfully request that all of the aforementioned items be sent to us as (1) one submittal.

INDOT should not be listed in your Public Hearings Notice as an available public viewing location for local projects. Proposed design plans, the design summary and the environmental documentation should be sent to locations within or close to the project area. Specifically, copies of these documents should be on display at the LPA's office, a municipal office where documents are routinely displayed, a local library, and/or the offices of the consultant hired by the LPA. All comments, questions, hearing requests and/or public comments submitted as a result of the public hearing are to be sent directly to the LPA or to the consultant.

In order for a public hearing to be certified (a formal written acknowledgment that the public hearing requirements have been satisfied), a representative from INDOT must attend the public hearing. It is the responsibility of the LPA consultant to coordinate the hearing date, time, and location and confirm the attendance of an INDOT representative with our Hearings Examiner, Ms. Aimee Kindred at (317) 234-4938.

In addition, the local agency must designate a representative to attend the hearing. The LPA or there consultant should also be prepared to explain the Purpose and Need for the proposed project in addition to providing a detailed description of the project, alternatives considered during project development and impacts associated with the proposal.

When the Final Design is approved you need to publish (1 time only) a Legal Notice of Intent. This notice is necessary only on the projects where a required public hearing was held. In

addition to publishing this 1 time notice, the LPA or there consultant will mail a copy of this notice to anyone on your original mailing list plus anyone who attended the public hearing. Please consult with INDOT Public Hearings Section.

INDOT's Public Hearings Office is an available resource for those consultants performing work on LPA projects. Please do not hesitate to contact our office at any time to receive guidance and/or clarification on any tasks outlined in our Public Involvement Process.

Additionally, some projects may require additional public involvement outside of the required hearing to complete the LPA process. Public Information Meetings may be held at any time during the development of a project and held at the sole discretion of the Local Sponsoring Agency. INDOT will only certify a public hearing which meets the criteria outline in our 1997 Public Involvement Procedures Manual. Public Information Meetings held as needed are not subject to certification however coordination with the Public Hearings Office is encouraged. For additional information regarding the LPA Public Hearings Process please contact Rebecca Pyland, Public Hearing Project Coordinator at (317) 232-6602 or via e-mail at rpyland@indot.in.gov.

Sincerely,
Rickie Clark
Hearings Examiner
Phone # (317)232-6601
Indiana Department of Transportation
N955 Government Center North
Indianapolis, Indiana 46204-2219

INDIANA DEPARTMENT OF TRANSPORTATION

Local Hearing for Federal-Aid Project Consultants Checklist

LEGAL NOTICE CHECKLIST

- _____ 1. Date, time and location of hearing (if hearing is needed)
- _____ 2. Project description including limits, location, length
- _____ 3. Description of work to be done
- _____ 4. New permanent right-of-way and easements in acres, temporary right-of-way (if significant)
- _____ 5. Displacements of residents, businesses etc.
- _____ 6. Traffic maintenance during construction (details not necessary)
- _____ 7. Cost estimate for the project (for Planned Improvement)
- _____ 8. Wetlands involvement (details are not necessary)
- _____ 9. **When the section 106 has not been completed you can advertise it in combination with the legal notice of public hearing or the planned improvement notice. (See LEGAL NOTICE WORDING FOR 106 for No Historic Properties Affected, No Adverse Effect, and for Adverse Effect). The historic groups will be given 30 days to comment.**
- _____ 10. Deadline date (for comments or hearing requests) for a Planned Improvement needs to be at least (15) days from the first advertising date. The second advertising date should be one-week (7) days after the first.
- _____ 11. Advertising dates for public hearings. All hearings can be advertised for no less than fifteen (15) days before (for the first ad) and no less than five (5) days before (for the second). On projects where the environmental is rated as an Environmental Impact Statement (EIS) (which is an automatic hearing) a forty-five (45) day comment period is required from the first day of advertising to the closing date for comments after the hearing).
- _____ 12. Public viewing location for environmental documents, plans, design summary report and legal notice
- _____ 13. **Legal ads need to be placed in a local (paid) minority papers (if there are any in the area) (we don't use free papers, they charge too much) as well as one local newspaper.**

MAILING OF LEGAL NOTICE CHECKLIST

- _____ 1. Legislators in area (for hearings only)
- _____ 2. Minority groups and minority media (if any)
- _____ 3. Historical Societies and Historians Etc. (if including the section 106 wording)
- _____ 4. Metropolitan Planning Commissions (if any)
- _____ 5. Robert F. Tally, Jr. of the Federal Highway Administration (FHWA) (if Hearing)
- _____ 6. Robert F. Tally, Jr. of (FHWA) (if planned improvement and only if the project is part of the National Highway System)
- _____ 7. Property owners (as many as you can find)

LOCAL HEARING FOR FEDERAL-AID PROJECT CHECKLIST

- _____ 1. Displays showing proposed new permanent right-of-way lines and the property that will be affected
- _____ 2. Set of preliminary plans with Cross Sections
- _____ 3. Brochures on "Relocation and You" and "How Land is Purchased by Local Agencies" (these can be found on the FHWA REAL ESTATE BROCHURE WEB SITES)
- _____ 4. Information Packets
- _____ 5. Speakers Schedule Sign-up Sheets
- _____ 6. Environmental Documents with approval sheets

SPEECH

- _____ 1. Hearing Process
 How to comment and deadline for comments

 Legal Notice of Intent (Sign-up sheet, explain what it is for)

 How comments will be addressed in Final Design Summary
- _____ 2. Location and Description of Project
- _____ 3. Need for Improvement
- _____ 4. Alternatives Studied (including Do-Nothing Alternative)
- _____ 5. Amount and Description of Right-of-Way Requirements
- _____ 6. Right-of-Way Acquisition Process
- _____ 7. Cost Associated with Project
- _____ 8. Environmental Document Approval

AFTER A HEARING OR AFTER THE OPPORTUNITY FOR A PUBLIC HEARING HAS BEEN OFFERED WAIT ONE WEEK AFTER THE DEADLINE FOR COMMENTS AND/OR HEARING REQUESTS THEN SEND THE FOLLOWING INFORMATION TO REBECCA PYLAND INDOT PUBLIC HEARINGS ROOM N955 SO THE HEARINGS PROCESS CAN BE CERTIFIED

- _____ 1. Legal Notice of Public Hearing or of Planned Improvement
- _____ 2. Copies of the publishers claim forms from the newspapers
- _____ 3. Complete mailing list including property owners
- _____ 4. Speeches (for hearings only)
- _____ 5. Information Packet (for hearings only)
- _____ 6. Verbal statements transcribed (for hearings only)
- _____ 7. Copies of all letters, written comments and memos of phone conversations or meetings
 Also for opportunity for a public hearing (planned improvement) include memo stating
 how each question or comment was handled

MINORITY NEWSPAPERS

AFRICAN-AMERICAN NEWSPAPERS

Updated 4/22/04

This first group of newspapers are the ones that we typically use.

Frost Illustrated (Fort Wayne)	Phone #(219) 745-0552	
Gary Indo News	Phone #(219) 977-9710	
Indianapolis Recorder	Phone #(317) 924-5143	Contact Sharon
Our Times (Evansville)	Phone #(812) 425-0066	

These are other African-American newspapers that are either free or that charge too much, so we don't use them. But, just in case you feel you need to use them here they are.

Gary Crusader	Phone #(219) 885-4357
Indiana Herald (Indianapolis)	Phone #(317) 923-8291
Muncie Times	Phone #(765) 741-0037
South Bend Communicator	Phone #(219) 232-0138

HISPANIC NEWSPAPERS

There are two Hispanic newspapers and they are both free. The free papers usually charge too much, so we don't use them. But, just in case you feel you need to use them here they are.

El Mexicano Newspaper (Fort Wayne)	Phone #(219) 456-6843
La Ola Latino-Americana (Indianapolis)	Phone #(317) 822-0345

LEGAL NOTICE WORDING FOR 106

Finding of "No Historic Properties Affected":

This is also the final opportunity to comment on the "no historic properties affected" for this project. "Pursuant to 36CFR800.4(d), documentation is available for public inspection in the (use local office or consulting firm) which serves as the basis for the 'no historic Properties affected' finding."

Finding of "No Adverse Effect":

This is also the final opportunity to comment on the "no adverse effect" finding for this project. "Pursuant to 36CFR800.5(d)(1), documentation is available for public inspection in the (use local office or consulting firm) which serves as the Basis for the 'no adverse effect' finding."

Finding of "Adverse Effect":

This is also the final opportunity to comment on the "adverse effect" finding for this project. "Per the National Historic Preservation Act, the views of the public are being sought regarding the effect of the proposed project on **(list specific historic properties involved)**" (per 36CFR800.2(d), 800.3(e) and 800.6(a)(4)). **(The Public Notice shall also indicate that)** "Pursuant to 36CFR800.6(a)(4), the documentation specified in 36CFR800.11(e) and the draft Memorandum of Agreement (MOA) are available for inspection in the (use local office or consulting firm). This Documentation serves as the basis for the "adverse effect" finding. The views of the public on resolving adverse effects of the undertaking and the mitigation included in the draft MOA are being sought."

In order to get your notice published ASAP; you can send your notice to the papers by fax or maybe e-mail. Most papers want the notices about two days in advance, but you should give them a call to be sure. Some of them want it a week in advance. The deadline date should be at least 30 days from the date of publication. Also be sure to send copies to the INDOT environmental section. At this point you need to send out the notice to the consulting parties along with the FHWA approved Section 106 documentation. Then advertise one time in one local paper. Also you should have the documentation available for public viewing at a local office or your office not at the INDOT office. INDOT should not be mentioned in any way in any of your notices.

PUBLIC NOTICE

The ~~Indiana Department of Transportation~~ is planning to undertake a Bridge Rehabilitation Project, Funded in part by the Federal Highway Administration. The structure to be rehabilitated is Leeper Bridge, which carries State Road 933 over the St. Joseph River. The structure is located 1.16 km north of US 20 in St. Joseph County.

No additional right-of-way will be required for the proposed improvements. No homes will need to be relocated.

The Leeper Bridge is listed on the National Register of Historic Places. The Federal Highway Administration has issued an adverse effect finding for the project, due to the proposed rehabilitation of the bridge. Per the National Historic Preservation Act, the views of the public are being sought regarding the effect of the proposed project on the historic elements of the Leeper Bridge (per 36 CFR 800.2(d), 800.3(e) and 800.6(a)(4)). Pursuant to 36 CFR 800.6(a)(4), the documentation specified in 36 CFR 800.11(e) is available for inspection in the ~~INDOT Environment, Planning and Engineering Division in Indianapolis~~. This documentation serves as the basis for the Federal Highway Administration's "Adverse Effect" finding. The views of the public on resolving adverse effects of the undertaking are being sought.

Reply no later than Monday, April 8, 2002. Please direct any comments or questions to:

James E. Juricic, Manager
Environmental Assessment Section
Environment, Planning and Engineering Division
100 N. Senate Avenue
IGCN Room 848
Indianapolis, IN 46204-2218
Phone: (317) 232-5305

PUBLIC NOTICE

The ~~Indiana Department of Transportation~~ is planning to undertake an Added Travel Lanes Project, Funded in part by the Federal Highway Administration. The project is the Added Travel Lanes to US 52 (Brookville Road) from Vickie Drive in Marion County to County Road 500 West (Gem Road) in Hancock County. The project length is about 6.15 miles.

The Schildmeier Property and the Whispering Winds Property are both located on the project and are both considered to be eligible for listing in the National Register of Historic Places. The Federal Highway Administration has issued an adverse effect finding for the Schildmeier project, due to the partial acquisition of the property. The Federal Highway Administration has also issued a no effect finding on the Whispering Winds Property because there will be no permanent right-of-way acquisition from the property. Per the National Historic Preservation Act, the views of the public are being sought regarding the effect of the proposed project on the historic elements of the Schildmeier Property and the Whispering Winds Property (per 36 CFR 800.2 (d), 800.3(e), and 800.6(a)(4)). Pursuant to 36 CFR 800.6(a)(4), the documentation specified in 36 CFR 800.11(e) is available for inspection in the ~~INDOT Environment, Planning and Engineering Division in Indianapolis~~. This documentation serves as the basis for the Federal Highway Administration's "Adverse Effect" finding. The views of the public on resolving adverse effects of the undertaking are being sought.

Reply no later than Monday, April 8, 2002. Please direct any comments or questions to:

James E. Juricic, Manager
Environmental Assessment Section
Environment, Planning and Engineering Division
100 N. Senate Avenue
IGCN Room 848
Indianapolis, IN 46204-2218
Phone: (317) 232-5305

Becky,
✓

3-15-00 C. ANDREWS

ph. 2-5219

sample

PUBLIC NOTICE

Notice is hereby given that the Clinton County Board of Commissioners is requesting written offers until 4:00 p.m., local time, on May 23, 1996, from any person, person, or groups interested in accepting ownership of and relocating and maintaining Clinton County Bridge 45. Clinton County Bridge 45 is a single-span, pin connected Pratt through truss bridge and was constructed in 1897 by the Lafayette Bridge Company of Lafayette, Indiana.

Requirements include accepting the dismantled structure during or immediately subsequent to the completion of a new bridge at the existing crossing, transporting and erecting the bridge in a suitable location, and maintaining the bridge for display. A Maintenance Agreement with the Department of Natural Resources will be required to assure that the bridge is erected in a suitable location, provisions are made for periodic inspection, and necessary repairs are made to maintain the structure for display.

The existing steel truss will be dismantled in sections by the bridge replacement contractor, for suitable relocation. This contractor will load the salvaged sections of the steel truss on trucks furnished by the new owner. It is anticipated that the bridge floor, stringers and abutments will not be salvaged. Costs incurred beyond the original dismantling will be the responsibility of the new owner.

Persons willing to accept the responsibility of ownership of Clinton County Bridge 45 should do so prior to the deadline date by writing to:

Clinton County Commissioners
Clinton County Courthouse
125 Courthouse Square
Frankfort, IN 46041

If no request of ownership is made prior to the established deadline date, provisions will be made to demolish the bridge.

Include also:

Pursuant to 36 CFR 800.6(a)(4), the documentation specified in 36 CFR 800.11(e) and the draft Memorandum of Agreement (MOA) are available for inspection in the INDOT, Division of Environment, Planning and Engineering office in Indianapolis. This documentation serves as the basis for the "adverse effect" finding. The views of the public on resolving the adverse effects of the undertaking and the mitigation included in the draft MOA are being sought.

→ Also, evidence including the notice and the payment receipt must be provided to the Environmental Assessment Section.

Modify as appropriate

Sample

DES. #: 9136460
PROJECT #:
STP-012-1(004)

LEGAL NOTICE

OF

PLANNED IMPROVEMENT

The ~~Indiana Department of Transportation~~ is developing plans for the proposed new bridge over Big Creek Overflow on State Road 66 (SR 66). The project is located about 2.3 miles east of the junction with SR 165 in Posey County. The total project length is about 0.69 mile.

The new structure is proposed to be a 3-span prestressed concrete box beam bridge with a clear roadway width of about 44 feet. The roadway approaches will consist of two 12-foot travel lanes with 10-foot shoulders. The intersection located west of the bridge will be realigned to form a "T" intersection at SR 66.

Construction of the project will require approximately 1.36 acres of new permanent right-of-way. No displacement of residents or businesses will be involved in this project. Traffic will use a temporary run-around during construction.

Total cost of the project is estimated at \$1,863,800. At present, we are planning to use both state and federal funds for construction of the project.

The Federal Highway Administration and the Indiana Department of Transportation have agreed that this project falls within the guidelines of a group (c) Categorical Exclusion. Approximately 0.52 acres of wetlands will be impacted by this project.

This will probably be the only opportunity to comment on the "no historic properties affected" by this project. "Pursuant to 36CFR800.4(d), documentation is available for public inspection in the INDOT Division of Environment, Planning and Engineering office in Indianapolis which serves as the basis for the 'no historic properties affected' finding."

Preliminary design plans, along with the environmental document and other information, are being made available for review in the following offices.

1. Posey County Auditor, 126 East Third Street, Coliseum Building, Mt. Vernon, Indiana 47620, Phone #(812) 838-1300
2. Development Engineer, Indiana Department of Transportation District at 3650 South US 41, Vincennes, Indiana 47591, Phone #(812) 882-8330
3. ~~Hearings Examiner, Room N901 of the Indiana Government Center North, 100 North Senate Avenue, Indianapolis, Indiana 46204-2217, Phone #(317) 232-6601~~

All interested persons may request a public hearing or express their concerns by submitting comments to the Hearings Examiner on or before Tuesday, December 5, 2000.

If a hearing is determined to be in the best interest of the public, a notice will be advertised with the date, time, and place. Otherwise, any comments or materials received for the record will be considered in the decision-making process.

This notice is published in compliance with Title 23, Code of Federal Regulations, Section 771.111(h) entitled "Early Coordination, Public Involvement and Project Development", and the Indiana Public Involvement/Public Hearing Procedures for Federal-Aid Project Development approved by the Federal Highway Administration, U.S. Department of Transportation on July 8, 1997.

~~INDIANA DEPARTMENT OF TRANSPORTATION~~
~~Rebecca L. Pyland~~
~~Program Coordinator~~
~~Phone #(317) 232-6602~~

DES. #: 8571890
PROJECT #:
ST-153-7(L)

Sample

LEGAL NOTICE
OF
PLANNED IMPROVEMENT

The ~~Indiana Department of Transportation~~ is developing plans for the proposed improvements to the US 31 and State Road 4 (SR 4) intersection. The project is located north of the town of Lakeville in St. Joseph County. The total project length is about 0.37 mile.

Left-turn lanes are proposed to be added along US 31 at the intersection with SR 4 and Pierce Road. The existing right-turn lanes on southbound US 31 will be lengthened. The US 31 roadway will be widened to accommodate the new lanes. The existing traffic signal will be modernized.

Construction of the project will require approximately 1.258 acres of new permanent right-of-way. No displacement of residents or businesses will be involved in this project. The US 31 roadway will remain open to traffic during the construction period. However, SR 4 and Pierce Road may require temporary closure.

Total cost of the project is estimated at \$829,000. At present, we are planning to use both state and federal funds for construction of the project.

The Federal Highway Administration and the Indiana Department of Transportation have agreed that this project falls within the guidelines of a Categorical Exclusion with no significant adverse effect to wetlands in the project area.

This is the final opportunity to comment on the "no historic properties affected" by this project. "Pursuant to 36CFR800.4(d), documentation is available for public inspection in the INDOT Division of Environment, Planning and Engineering office in Indianapolis which serves as the basis for the 'no historic properties affected' finding."

Preliminary design plans, along with the environmental document and other information, are being made available for review in the following offices.

1. St. Joseph County Engineer, 227 West Jefferson Boulevard, South Bend, Indiana 46601, Phone #(219) 235-9626
2. Development Engineer, Indiana Department of Transportation District at 315 Boyd Boulevard, LaPorte, Indiana 46350, Phone #(219) 362-6125
3. ~~Hearings Examiner, Room N901 of the Indiana Government Center North, 100 North Senate Avenue, Indianapolis, Indiana 46204-2217, Phone #(317) 232-6601~~

All interested persons may request a public hearing or express their concerns by submitting comments to the Hearings Examiner on or before Monday, November 27, 2000.

If a hearing is determined to be in the best interest of the public, a notice will be advertised with the date, time, and place. Otherwise, any comments or materials received for the record will be considered in the decision-making process.

This notice is published in compliance with Title 23, Code of Federal Regulations, Section 771.111(h) entitled "Early Coordination, Public Involvement and Project Development", and the Indiana Public Involvement/Public Hearing Procedures for Federal-Aid Project Development approved by the Federal Highway Administration, U.S. Department of Transportation on July 8, 1997.

~~INDIANA DEPARTMENT OF TRANSPORTATION
Rebecca L. Pyland, Program Coordinator
Phone #(317) 232-6602~~

DES. #: 9502450
PROJECT #:
NH-465-4(341)

LEGAL NOTICE

OF

PUBLIC HEARING

The ~~Indiana Department of Transportation~~ will hold a public hearing on Wednesday, November 15, 2000, (at 6:30pm) in the Warren Central High School cafeteria at 9500 East 16th Street in Indianapolis, Indiana.

The purpose of the public hearing is to offer all interested persons an opportunity to comment on current design plans for the proposed improvements to the I-465/I-70 Interchange Modification. The project will begin on I-465 from about 459 feet north of 10th Street to the bridge over Pendleton Pike (US 36/SR 67). The project is located on the east side of Indianapolis in Warren Township, Marion County. The total project length along I-465 is about 3.3 miles

Along I-465 and south of I-70, the roadway will provide three through lanes and one auxiliary lane in each direction. North of I-70, the I-465 roadway will provide four through lanes and up to three auxiliary lanes in each direction. The ramps at I-70 and south of Pendleton Pike will be modified and reconstructed. The 16th Street overpass and roadway will be reconstructed for a distance of about 0.4 mile. The 38th Street overpass and roadway will be reconstructed for about 0.6 mile, which includes the Franklin Road intersection. Local roads will be improved, to provide for the added traffic that will be using them during the construction of the interchange. The project shall be broken into two separate phases.

No new permanent right-of-way will be required for Phase I. Phase II will require approximately 13.7 acres of new permanent right-of-way involving 91 potential property owners and will be completed at a later date. The I-465 roadway will remain open to traffic during construction. During the public hearing a detailed presentation will be given on the maintenance of traffic.

The tentative timetables for right-of-way acquisition and construction will be discussed during the formal presentation. A public statement session will be offered after the presentation. Individuals interested in participating in the public statement session may sign the speaker's schedule prior to the presentation.

An area will be provided with comment sheets and an audio recorder to take comments for the official record. All comments collected before, during and for a period of two (2) weeks after the hearing will be evaluated and addressed in the Final Design Summary Report. Before and after the formal presentation, the plans will be available

for anyone interested in talking to the engineers about the project. Conversations will not be part of the official record.

This is also the final opportunity to comment, in reference to Section 106 of the Historic Preservation Act, on INDOT's "no historic properties affected" for this project. "Pursuant to 36CFR800.4(d), documentation is available for public inspection in the INDOT Division of Environment, Planning and Engineering Office in Indianapolis which serves as the basis for the 'no historic properties affected' finding."

Information on the project is available for viewing in the following office:

~~Hearings Examiner, Room N901, Indiana Government Center North, 100 North Senate Avenue, Indianapolis, Indiana 46204-2217.
Phone #(317) 232-6601~~

This notice is published in compliance with Title 23, Code of Federal Regulations, Section 771.111(h) entitled "Early Coordination, Public Involvement and Project Development", and the Indiana Public Involvement/Public Hearing Procedures for Federal-Aid Project Development approved by the Federal Highway Administration, U.S. Department of Transportation on July 8, 1997.

~~INDIANA DEPARTMENT OF TRANSPORTATION
Rickie Clark
Public Hearings Examiner
Phone #(317) 232-6601~~

Legal Notice of Intent

Notice is hereby given that the City of Indianapolis Department of Public Works intends to proceed with activities for the proposed reconstruction of Hanna Avenue from East Street to Carson Avenue in Perry Township.

Subsequent to reviewing and considering all comments and materials received as a result of the public hearing held at University Heights United Methodist Church on Thursday, January 19, 2006, it was recommended that the project be advanced and constructed.

All material developed in support of the undertaking, including the Final Design Summary Report, which include the resolutions to all comments received as a result of the public hearing, will remain available for public inspection during normal office hours at the City of Indianapolis Department of Public Works, (contacts: Maurice Geisendorf and Robert Harris) 604 North Sherman Drive, Indianapolis 46201, (ADD PHONE NUMBER) and at The Schneider Corporation (contact Angela DeWees, P.E.), Historic Fort Harrison, 8901 Otis Avenue, Indianapolis, 46216, (ADD PHONE NUMBER).

This notice is published in compliance with the Indiana Public Involvement/Public Hearing Procedures for Federal-Aid Project Development approved by the Federal Highway Administration, U.S. Department of Transportation on July 8, 1997.

CITY/COUNTY or CONSULTANT OFFICE
Name and phone # of writer

Sample

Hearing Speech

HEARINGS EXAMINER'S REMARKS

GOOD EVENING. MY NAME IS ~~CHRIS DAYNES~~ AND I'M ~~THE HEARINGS EXAMINER~~ FOR THE INDIANA DEPARTMENT OF TRANSPORTATION. I LOOK FORWARD TO HEARING YOUR COMMENTS ON THIS PROPOSED PROJECT.

THIS IS A PUBLIC HEARING FOR THE PROPOSED NEW BRIDGE #505 OVER HURRICANE CREEK ON KING STREET, LOCATED IN THE CITY OF FRANKLIN IN JOHNSON COUNTY.

THE ESTIMATED COST ASSOCIATED WITH THIS PROJECT IS \$918,000 IN 1999 DOLLARS. THIS PROJECT WILL BE FUNDED WITH 80 PERCENT FEDERAL FUNDS WITH A 20 PERCENT LOCAL MATCH FROM THE JOHNSON COUNTY COMMISSIONERS. BECAUSE THIS PROJECT IS RECEIVING FEDERAL FUNDING, INDOT MUST REVIEW THE PROJECT TO MAKE SURE IT IS UP TO DESIGN STANDARDS AND HAS ADEQUATE PUBLIC INVOLVEMENT, LIKE THIS PUBLIC HEARING. THE ENGINEER WILL DISCUSS COSTS FURTHER DURING HIS PRESENTATION AND IS ALSO LISTED IN GREATER DETAIL IN THE INFORMATION PACKET.

PRIOR STUDIES AND CONSIDERATIONS HAVE BEEN COMPLETED REGARDING THIS PROJECT. A CATEGORICAL EXCLUSION WAS CONCURRED BY THE FEDERAL HIGHWAY ADMINISTRATION, ON JANUARY 14, 1998. A CATEGORICAL EXCLUSION DOCUMENT IS PRODUCED WHEN THE PROPOSED WORK DOES NOT INVOLVE SIGNIFICANT ENVIRONMENTAL IMPACTS, SUCH AS THOSE THAT MAY ARISE WITH THE RELOCATION OF A ROADWAY.

FIFTEEN-DAY'S NOTICE OF THIS PUBLIC HEARING WAS ADVERTISED IN YOUR LOCAL NEWS. MY OFFICE ALSO SENT A COPY OF THE LEGAL NOTICE TO AS MANY AFFECTED PROPERTY OWNERS AS WE COULD.

THIS IS A COURTESY WE LIKE TO OFFER BUT SOMETIMES OUR ADDRESS LIST IS NOT UP TO DATE. IF YOU DIDN'T RECEIVE A LEGAL NOTICE OF PUBLIC HEARING AND WOULD LIKE TO BE ADDED TO OUR MAILING LIST PLEASE ADD YOUR NAME AND ADDRESS TO THE BLUE MAILING LIST SIGN-UP SHEET THAT IS AT THE FRONT TABLE WHEN YOU CAME IN.

ENGINEERS ARE ON HAND THIS EVENING TO ANSWER ANY QUESTIONS THAT YOU MIGHT HAVE. FOLLOWING THIS PRESENTATION, YOU'RE WELCOME TO JOIN THEM OVER BY THE PLANS TO ASK QUESTIONS.

WE HAVE PREPARED AN INFORMATION PACKET FOR YOU. THERE SHOULD AVE BEEN SOME COPIES AVAILABLE TO YOU WHEN YOU CAME IN THE ROOM. IF YOU DIDN'T GET A COPY, PLEASE RAISE YOUR HAND AND WE'LL GET ONE TO YOU.

THE PACKET PROVIDES SOME GENERAL INFORMATION REGARDING THE PROPOSED PROJECT AND IT MAY ANSWER YOUR QUESTIONS OR RAISE NEW ONES TO ASK THE ENGINEERS.

THE PURPOSE OF THIS PUBLIC HEARING IS TO EXPLAIN THE PROPOSED PROJECT TO YOU AND RECEIVE YOUR COMMENTS, CONCERNS AND SUGGESTIONS. THESE ARE NOT FINAL PLANS. YOUR COMMENTS MAY ALTER THE FINAL DESIGN. TONIGHT WE ARE SIMPLY PRESENTING A PROPOSAL OF SOME OPTIONS FOR IMPROVING COUNTY ROAD BRIDGE 505 IN JOHNSON COUNTY.

THERE ARE SEVERAL WAYS YOU MAY VOICE YOUR COMMENTS AND OPINIONS. THEY ARE OUTLINED ON THE FIRST PAGE OF THE INFORMATION PACKET. LET ME GIVE YOU A BRIEF OVERVIEW OF THIS.

1. YOU MAY VERBALLY EXPRESS YOUR CONCERNS HERE TONIGHT BY USING THE TAPE RECORDING EQUIPMENT THAT WILL BE AVAILABLE AFTER THIS PRESENTATION. PLEASE CHECK WITH ME AFTER THE PRESENTATION AND I WILL MAKE SURE YOUR COMMENTS GET RECORDED.
2. YOU MAY WANT TO WRITE DOWN YOUR THOUGHTS ON A COMMENT SHEET THAT WE'VE PROVIDED ON THE BACK OF THE INFORMATION PACKET. YOU CAN LEAVE THE COMPLETED FORM WITH ME TONIGHT, JUST HAND IT TO ME AFTER THE PRESENTATION.
3. A THIRD WAY IS TO MAIL YOUR COMMENTS TO US. AGAIN, PLEASE FEEL TO USE THE PRE-ADDRESSED COMMENT SHEETS PROVIDED. THEY ARE READY TO BE MAILED WITH THE ADDRESS PRINTED ON THE BACK. IF YOU WOULD LIKE TO USE YOUR OWN STATIONERY OR COMPUTER-FED PAPER, YOU'RE WELCOME TO DO SO. YOU MAY ALSO FORWARD YOUR COMMENTS TO MY OFFICE VIA THE INTERNET AT ~~CBAYNES@INDOT.STATE.IN.US~~
4. FINALLY, YOU MAY MAKE A FORMAL PUBLIC STATEMENT AFTER THIS PRESENTATION. YOUR COMMENTS WILL BE RECORDED.

ALL COMMENTS MADE DURING THIS SESSION OR DURING THE TWO-WEEK COMMENT PERIOD WILL BECOME A FORMAL PART OF THE OFFICIAL RECORD OF THIS PROJECT. WE MAKE EVERY EFFORT TO GIVE ALL COMMENTS EQUAL WEIGHT IN THEIR PRESENTATION. NO ONE METHOD IS SUPERIOR TO ANY OTHER METHOD OF PROVIDING COMMENTS, ALTHOUGH WE ENCOURAGE YOU TO UTILIZE EVERY METHOD OF MAKING YOUR COMMENTS KNOWN THAT YOU DESIRE AND TO COMMENT AS OFTEN AS YOU FEEL NECESSARY.

PLEASE REMEMBER THAT IF YOU CHOOSE TO MAIL US SOMETHING, MAKE SURE IT IS POSTMARKED NO LATER THAN JULY 20, 1998 TO ASSURE THAT YOUR COMMENT WILL BECOME AN OFFICIAL PART OF THE HEARING TRANSCRIPT. THIS TRANSCRIPT IS WHAT THE ENGINEERS WILL USE TO MAKE THEIR DESIGN DECISIONS, SO IT IS IMPORTANT THAT YOUR INPUT IS INCLUDED AT THIS TIME.

PRELIMINARY PLANS AND THE ENVIRONMENTAL DOCUMENTS ARE ON HAND TODAY FOR YOUR REVIEW. PLEASE STAY AFTER THIS PRESENTATION AND TAKE A LOOK AT THEM. .

ID ALSO LIKE TO DRAW YOUR ATTENTION TO THE HANDOUT MATERIAL WE'VE PROVIDED FOR YOUR INFORMATION HERE TONIGHT. THERE IS NO CHARGE FOR THIS INFORMATION AND YOU'RE WELCOME TO TAKE AS MUCH AS YOU NEED. IF YOU KNOW SOMEONE WHO WAS UNABLE TO ATTEND TONIGHT, PLEASE TAKE SOME INFORMATION HOME FOR THEM.

THE PAMPHLET, RELOCATION ASSISTANCE PROGRAM, EXPLAINS THE PROCESS OF RELOCATION. IT IS THE YELLOW WIDE BROCHURE. THE PLANS WE ARE PRESENTING THIS EVENING SHOW THAT TWO RESIDENTIAL GARAGES MAY BE RELOCATED WITH THE CONSTRUCTION OF THIS PROJECT. THE BROCHURE GOES INTO MORE DETAIL, PLEASE TAKE THE TIME TO GRAB ONE BEFORE YOU LEAVE IF YOU HAVE NOT ALREADY.

A PAMPHLET, *HOW LAND IS PURCHASED BY LOCAL AGENCIES*, EXPLAINS THE PROCESS OF BUYING PROPERTY NEEDED FOR HIGHWAY IMPROVEMENTS. THE PRELIMINARY PLANS WE ARE PRESENTING TONIGHT SHOW THAT APPROXIMATELY .33 ACRE OF PERMANENT RIGHT OF WAY. LET ME GIVE YOU A BRIEF OVERVIEW OF THE LAND ACQUISITION PROCESS. IF THIS PROJECT ADVANCES TO THE RIGHT-OF-WAY ACQUISITION STAGE, THE LAND ACQUISITION PROCESS WOULD BEGIN WITH THE ABSTRACTING OF EACH PARCEL TO DETERMINE THE LEGAL OWNERS AND IDENTIFY EXACT PROPERTY BOUNDARIES.

FINAL RIGHT-OF-WAY ENGINEERING AND RIGHT-OF-WAY PLANS ARE THEN TRANSMITTED TO THE APPRAISERS. EACH PARCEL IS INSPECTED AND APPRAISED BY A QUALIFIED APPRAISER, FAMILIAR WITH PROPERTY VALUES IN

THE AREA, AND REVIEWED BY AN EQUALLY QUALIFIED APPRAISER TO DETERMINE THE FAIR MARKET VALUE. THE APPRAISER WILL OFFER THE OWNER OF THE PROPERTY THE OPPORTUNITY TO ACCOMPANY THEM DURING THE INSPECTION. ONCE THE APPRAISER DETERMINES THE FAIR MARKET VALUE, AN OFFER TO PURCHASE IS MADE.

IF YOU ARE AN AFFECTED PROPERTY OWNER, I WOULD LIKE TO REITERATE THAT THESE ARE PRELIMINARY PLANS THAT WE HAVE AVAILABLE THIS EVENING AND ARE SUBJECT TO CHANGE. YOU MAY DISCUSS THE PROCESS FURTHER WITH THE LAND ACQUISITION REPRESENTATIVES THAT ARE HERE TONIGHT AFTER THE PRESENTATION.

THIS PROJECT WILL CONFORM TO THE STANDARDS OUTLINED BY THE AMERICAN ASSOCIATION OF STATE HIGHWAY AND TRANSPORTATION OFFICIALS (AASHTO) OF WHICH INDOT IS A MEMBER. THE ENGINEER MAY USE THE TERM 'AASHTO' DURING HIS PRESENTATION. IT SIMPLY REFERS TO THIS NATIONAL GROUP OF STATE TRANSPORTATION DEPARTMENTS THAT HAS AGREED UPON NATIONALLY CONSISTENT ROADWAY DESIGN STANDARDS.

AT THIS TIME, I'D LIKE TO INTRODUCE SOME OF THE PEOPLE WHO MAY ANSWER QUESTIONS ABOUT THIS PROJECT.

BECKY TALTY

FROM UNITED CONSULTING ENGINEERS.

ALSO, ERIN BEIKMAN,
ALSO

NOW I WOULD LIKE TO TURN THIS OVER TO BECKY TALTY WITH UNITED. SHE WILL GIVE AN IN-DEPTH DESCRIPTION OF THE PROJECT AND WILL DISCUSS THE NEED FOR THIS PROPOSED IMPROVEMENT.

THESE ARE PRELIMINARY PLANS THAT YOU SEE HERE TONIGHT. THIS PROPOSAL MAY WELL BE CHANGED BY YOUR COMMENTS. THAT'S WHY WE'RE HERE TONIGHT - TO COLLECT YOUR COMMENTS. YOU STILL HAVE TWO WEEKS TO GIVE US YOUR CONCERNS ABOUT THIS PROJECT. THE DEADLINE FOR COMMENT AGAIN IS JULY 20, 1998. ONCE AGAIN, WE HAVE INFORMATION PACKETS AVAILABLE FOR YOUR USE, IF YOU'D LIKE EXTRA COPIES, GO AHEAD AND TAKE SOME WITH YOU. IN THE WEEKS AHEAD, IF YOU DECIDE YOU NEED ADDITIONAL COPIES, PLEASE GIVE MY OFFICE A CALL AT (317) 232-5116 AND WE'LL GET SOME IN THE MAIL TO YOU.

THE NEXT STEP WILL BE TO DEVELOP A FINAL DESIGN STUDY REPORT, ADDRESSING ALL YOUR COMMENTS AND CONCERNS. WHEN THIS REPORT IS APPROVED, A LEGAL NOTICE OF INTENT WILL BE PUBLISHED IN YOUR LOCAL NEWS MEDIA. THIS NOTICE WILL STATE THAT A FINAL DESIGN HAS BEEN DEVELOPED TAKING YOUR COMMENTS INTO ACCOUNT.

THE FINAL DESIGN SUMMARY WILL BE AVAILABLE AT THE SAME LOCATIONS AS THE PRELIMINARY PLANS AND THE ENVIRONMENTAL DOCUMENTS. WHICH ARE:

1. JOHNSON COUNTY AUDITOR, 86 WEST COURT STREET, COURTHOUSE ANNEX, FRANKLIN, INDIANA.
2. ~~THE HEARINGS OFFICE, ROOM N755, GOVERNMENT CENTER NORTH, 100 NORTH SENATE AVENUE, INDIANAPOLIS, INDIANA 46204.~~

IF YOU RECEIVED THE NOTICE ABOUT THIS MEETING YOU WILL RECEIVE A LEGAL NOTICE OF INTENT IF YOUR ADDRESS HAS NOT CHANGED. AS I MENTIONED, IF YOU DID NOT RECEIVE A NOTICE OF THIS MEETING AND WISH TO BE ADDED TO OUR MAILING LIST, PLEASE ADD YOUR NAME AND ADDRESS TO THE BLUED SIGN-UP SHEET AT THE FRONT TABLE.

THANK YOU FOR COMING OUT THIS TONIGHT AND MAKE SURE TO COMMENT BEFORE LEAVING. WE WILL NOW INVITE THOSE OF YOU WHO SIGNED UP TO SPEAK TO COME FORWARD ONE AT A TIME. FOLLOWING THE STATEMENT SESSION, ENGINEERS WILL BE AVAILABLE TO ANSWER YOUR QUESTIONS. THANK YOU FOR COMING OUT THIS AFTERNOON/TONIGHT.